

# SCRUTINY OF THE TRANSFORMATION PROGRAMME

Co-operative Scrutiny Board



## 1 Context

- 1.1 During 2013 the Council put in place a number of officer and member arrangements for the development and implementation of the Transformation Programme. The main purpose of the Programme is to address the projected £65m funding gap that the Council would otherwise face by the end of the 2016/17 financial year, whilst continuing to deliver against its values and objectives.
- 1.2 This paper provides a timetable for how the programme will be scrutinised over the coming months to allow scrutiny recommendations to be commended to Cabinet.

## 2 The Budget Scrutiny Process and Recommendations

- 2.2 The Budget Scrutiny process in January 2014 identified that much of the detail around deliverables, efficiencies and savings targets in the Transformation Programme were not yet available, making full scrutiny of the Programme difficult. In addition, the Business Cases for the five individual programmes were not, at the time of the Budget Scrutiny, completed and could not be scrutinised. The following recommendations resulted –
  - Further reassurance is needed concerning the robustness of the figures relating to transformation income, savings and investment prior to the presentation of the 2014-15 budget to Council.
  - Information relating to the deliverability of the 2014/15 transformation proposals, which is part of the statutory budget, is made available for scrutiny.
  - The assumptions on which the transformation figures for 2015/17 are based, and the risks associated with delivery, should be available for scrutiny
  - The role of the Co-operative Scrutiny Board and its Panels in holding the executive to account for the delivery of the transformation programme in the coming year should be clarified, agreed and published.

## 3 Summer Scrutiny

- 3.1 Over the coming months scrutiny panels will be asked to consider full business cases for the integrated health and Wellbeing, Growth and Municipal Enterprise and Co-operative Centre of Operations programmes. Scrutiny will consider items from the Customer and the People & Organisational Development programmes in the late summer / early autumn.
- 3.2 The Co-operative Scrutiny Board is asked that attached dates are agreed and treated as business meetings to ensure that draft recommendations can be formulated and provided to the Cabinet when considering key decisions related to full business cases.

## 4 Objectives

- 4.1 When scrutinising the Transformation Programme panels will seek to scrutinise -
  - impact and outcomes of the proposed programme;

- the costs and benefits of the proposed programme;
- the link between the detailed business case and the Council's Values;
- how the Council will or has engaged with partners, the community and other stakeholders to achieve the transformation objectives.

4.2 Following consideration of Full Business Cases each panel will schedule monitoring of the programmes into scheduled business meetings.

## **5 Approach**

5.1 The Co-operative Scrutiny Board and the four Scrutiny Panels will carry out these objectives by a process of constructive challenge and engagement with lead members and officers.

## **6 Allocation of work to the Board and the Panels**

6.1 Currently each of the four Panels and the Board are allocated programmes as follows:

- The Co-operative Scrutiny Board – Co-operative Centre of Operations
- Your Plymouth – Customer and Service Transformation
- Working Plymouth – Growth Assets and Municipal Enterprise
- Ambitious Plymouth – People and Organisational Development (to include the Children and Young People Elements of the Integrated Health and Wellbeing Programme)
- Caring Plymouth – Integrated Health and Wellbeing

## **7 Timetable**

7.1 A timetable of activity is attached, Caring Plymouth dates to scrutinise elements of the Integrated Health and Wellbeing Programme and Fairer Charging Policy have received delegated approval from Chair and Vice Chair of the Co-operative Scrutiny Board.

## **8 Recommendations**

- 1. That the board agree the programme of work as set out in the attached timetable;**
- 2. Where newly scheduled dates exist they are treated as extraordinary business meetings of the panels.**

<b>Key Decision</b>	<b>Scrutiny Panel</b>	<b>Programme</b>	<b>Scrutiny Date</b>	<b>CSB Ratification / Delegation</b>	<b>Cabinet Meeting</b>
<b>Integrated Commissioning Full Business Case (IHWB)</b>	Caring Plymouth (Review)	<b>IHWB</b>	2/3 July	Delegation	<b>15-Jul</b>
<b>Integrated Adult Service Delivery Full Business Case (IHWB)</b>	Caring Plymouth (Review)	<b>IHWB</b>	2/3 July	Delegation	<b>15-Jul</b>
<b>Fairer Charging</b>	Caring Plymouth (Review)		2/3 July	Delegation	<b>15-Jul</b>
<b>Co-operative Children and Young People OBC and road map (IHWB)</b>	Ambitious Plymouth - Business Meeting or Briefing	<b>IHWB</b>			<b>15-Jul</b>
<b>Street services review full business case (GAME)</b>	Working Plymouth - Business Meeting (Extra)	<b>GAME</b>	07-Aug (tbc)	Delegation	<b>12-Aug</b>
<b>Waste collection re-organisation project full business case (GAME)</b>	Working Plymouth - Business Meeting (Extra)	<b>GAME</b>	07-Aug (tbc)	Delegation	<b>12-Aug</b>
<b>Co-operative Children and Young People delivery of early help/SEND (IHWB)</b>	Ambitious Plymouth - Business Meeting (Extra) or Briefing	<b>IHWB</b>		Delegation	<b>12-Aug</b>
<b>Strategic Brain project full business case (CCO)</b>	Co-operative Scrutiny Board - Business Meeting (Extra)	<b>CCO</b>	13-Aug	N/A	<b>02-Sep</b>

<b>Commissioning and Procurement project full business case (CCO)</b>	Co-operative Scrutiny Board - Business Meeting (Extra)	<b>CCO</b>	13-Aug	N/A	<b>02-Sep</b>
<b>HR, Finance and Corporate Services project full business case (CCO)</b>	Co-operative Scrutiny Board - Business Meeting (Extra)	<b>CCO</b>	13-Aug	N/A	<b>02-Sep</b>
<b>FM and business support full business case (CCO)</b>	Co-operative Scrutiny Board - Business Meeting (Extra)	<b>CCO</b>	13-Aug	N/A	<b>02-Sep</b>
<b>Category Management - fleet services project final business case (GAME)</b>	Working Plymouth - Business Meeting (Extra)	<b>GAME</b>	28-Aug	Delegation	<b>02-Sep</b>
<b>Commercialism project final business case (GAME)</b>	Working Plymouth - Business Meeting (Extra)	<b>GAME</b>	28-Aug	Delegation	<b>02-Sep</b>
<b>Customer Access Strategy and Customer Service Standards</b>	Your Plymouth	<b>CST</b>	8th September	Co-operative Scrutiny Board - 24 September	<b>14-Oct</b>